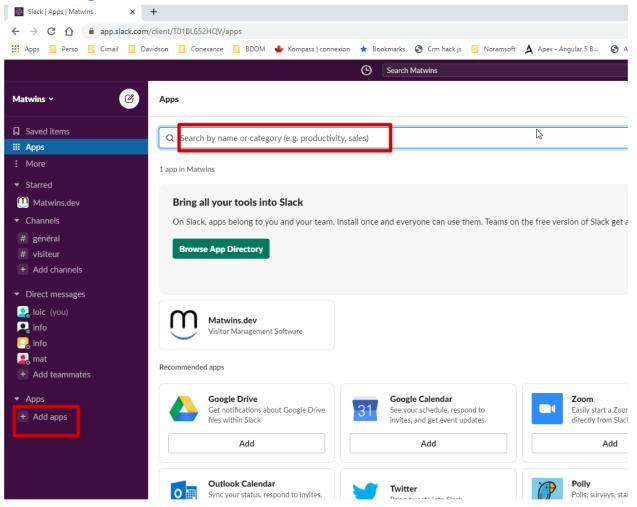
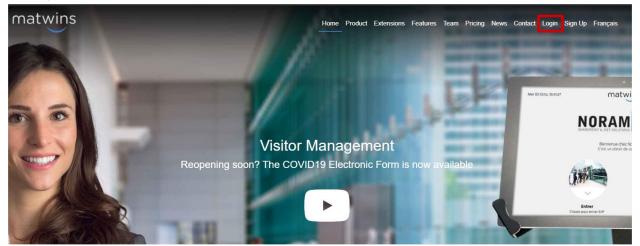
Setup Slack Plugin

Install Plugin in Slack



Click on Add apps and search "Matwins.dev"

Setup Matwins



Login with tenant admin

Matwir TENANT : m	n s - Visitor Mana ^{nartin}	agement							
POIN	TS OF SERVICE : M	ARTIN (1/1)							
Search	h	c	a						
Action	15		Image		Na	ime		Custom Url	
×	K				ma	artin		martin	
Create									
VISITO	ORS : MARTIN (0/0))							
Search	h Q	07/10	/2020 07/10/2020		Date Range 🔻	🛑 In (0) 🔵 Out (0)	🛑 Unknown (0)	😑 Visitor 🌔 Contractor	⊗ Clear Filters
Action	s Photo	ID - Visit	tor Company	Check-In	Check-Out	Host	Status	Access Card	Agreement
No Visit	tor Found								
FMPI	OVEES · MARTIN (ว/ดเ				ΔCCOUNTS ·	MARTIN (2/2	21	

Edit the Point of service

M @	Matwins - Visitor Mana TENANT : martin	MARTIN Point of Service								
ω		🖩 POS Info	🚠 Menu	击 integration						
-8	POINTS OF SERVICE : MA		V NEW VISITOR	SLACKTOKEN						
	Search		CONTRACTOR	xxyxcdcdcd-448-4545						
	Actions		MULTIPLE VISITORS	다. All Accounts						
	0 <u>×</u>		d elivery	All Accounts						
	_	martin	EMPLOYEES ONLY	Search	٩)				
	Create	CUSTOM URL		Select	Full Name -					
		https://martin-martin.matwins.info/app	👬 Returning Contractor		Im					
	VISITORS : MARTIN (0/0)	DEFAULT LANGUAGE	SKIP PHOTO							
		English	SKIP SIGNATURE	All Employee Profiles						
	Search Q									
	Actions Photo	Printer Settings	ENFORCE LEGAL DOCUMENT SIGNATURE	Search	Q)				
SIN	No Visitor Found		SIGN LEGAL DOCUMENT YEARLY	Select	Full Name -					
		PRINT BADGE	_	No Employee Found						
		PRINTER IP								

Add the slack token of the matwins.dev application

Test

Create Employee

M a	VISITORS : MA	RTIN (0/0)								LAST NAME	
	Search	٩	07/10/2020	07/10/2020	🗎 🛛 Date R	tange -	🕨 In (0) 🔵 Out (0) 🌗	🕨 Unknown (0) (🕨 Visitor 🔵 Contractor	6 EMAIL	
-8	Actions	Photo ID	• Visitor	Company	Check-In	Check-Out	Host	Status	Access Card	emp@matwins.info	
	No Visitor Found									PHONE NUMBER	
										123456789	
	Create	Invite								LANGUAGE	
										English	~
	EMPLOYEES :	MARTIN (0/0)				ACCOUNTS :	MARTIN (1/1)		STATUS Active	
	Search		٩				Search		٩	A Send Notification	
	Actions	Photo Fu	II Name -	Status Approve	Notify		Actions	Email			
	No Employee Found						0 ×	visitormartin@	matwins.com	MAIL	
										sms	
	Create						Create			SLACK	
							ACCESS CAR	DS : MARTIN	(0/0)	Save Save and Close	
							Search		Q	× Cancel	C

Create a new employee with the email account used in Slack

Don't forget to check the Slack Notification

Create Visit

				121							COMPANY	
Create											A Visitor Info	
VISITORS	: MARTIN	(0/0)									CHECK-IN 07/10/2020 15:33:19	
Search		٩	07/10/2020	07/10/2020	📋 Da	te Range 👻	🛑 ln (0) 🌘 Out (0) (Unknown (0)	😑 Visitor 🔵 Con	tractor @	CHECK-OUT	
Actions	Photo	ID -	Visitor	Company	Check-In	Check-Ou	t Host	Status	Access Card		dd/mm/yyyy hh:mm:ss	
No Visitor Fou	nd										STATUS	
Create	Export	nvite									VISITOR TYPE Visitor	
EMPLOYE	ES : MART	'in (1/1)					ACCOUNTS :	MARTIN (1/1)		PERSON VISITED	٦
Search			Q)				Search		٩		ACCESS CARD	-
Actions	Photo	Full Name -	Status	Approve	Notify		Actions	Email				
0 ×	0	emp 1	Active		Notify		0 ×	visitormartin	@matwins.com		SIGNATURE 🔓	
Create							Create				Save Save and Close	

Create a new visit with the employee created before in person visited field

Show result in Slack

		Search Matwins		Ø
Matwins ~	Matwins.dev *			
□ Saved items	Messages About			
: More	Matwins.dev APP 11:35 AM			Today ~
 Starred 	Your visitor has arrived : loic		6	
Matwins.dev			₽	
 Channels 				
# général	Your visitor has arrived : john		()	
# visiteur			\sim	
+ Add channels				
 Direct messages 	Your visitor has arrived : kevin			
🚬 loic (you)		3	O	
🞴 info			$\tilde{\Box}$	
🖳 info	V			
 mat + Add teammates 	Your visitor kevin has left.		\mathbf{O}	
T Add teammates			\sim	
 Apps 		1		
+ Add apps	Matwins.dev APP 3:13 PM Your visitor john has left.			
			0	
		-	\sim	
	Your visitor has arrived : jean			
	four visitor has arrived . Jean		8	
			Õ	
	Send a message to Matwins.dev			
	-			

You can show the new visitor in slack in the Matwins.dev application.